

# ADMISSION REQUIREMENTS

Clavis International Primary School  
Montagne Ory, Moka, Mauritius  
Telephone (230) 433 4439 / 433 7708 Facsimile (230) 433 4274  
Email [queries@clavis.mu](mailto:queries@clavis.mu)

Head - Nicholas J Hamer M.Ed.



Dear Parent(s),

Please read the following requirements carefully before signing and submitting this form.

We welcome your comments and suggestions.

Thank You.

1. I hereby agree to complete the following requirements before my child is accepted: -

- To attend an interview with the Headmaster, both parents if possible, accompanied by the child seeking admittance into Clavis.
- To submit a copy of the Birth Certificate of my child.
- To submit a copy of the latest school report or profile from the nursery school.
- To submit external specialist reports (where applicable).
- For non-residents, to submit a copy of the Residence and Work Permit for parents and child(ren).

2. I hereby agree to complete the following requirements once my child is accepted:-

- To submit a copy of the signed Home-School Agreement
- To submit two passport photos of my child.
- To submit a copy of the signed Parental Permission Form.
- To submit a copy of the signed Health Form.
- To submit a copy of the vaccination certificate of my child.
- To submit a copy of the signed Internet Responsible Use Policy Form.
- To pay the Registration fee.
- To pay the Resources fees.
- To pay the P.T.A. entrance fee and annual membership fee.
- To complete the Standing Order form for the payment of School fees.

3. I hereby note that once all amounts mentioned above have been paid and documentation completed there can be **NO** refund of any amounts as I have accepted a place for my child.

4. **N.B.** Transport to and from school is not managed or organized by the school, but arranged with parents and individual drivers. The school can give you a list of drivers for the different routes.

5. I agree that should I withdraw my child from Clavis International Primary School before the end of the 6th year, I shall give the School **1 month's notice** in writing or pay the School **1 month's fees** in lieu of notice.

I have read the school's requirements and agree to them.

Parent/Guardian Signature : .....

Date : .....